

#### 14 June 2022

## **Organising Committee**



#### Address

# **EXHIBITION BOOTH AT THE HF 22 NORDIC HF CONFERENCE**

**XXX** (henceforth named the Exhibitor) has been assigned an exhibition booth at the HF 22 conference by the Organisers. The exhibitors are expected to share the costs for the Exhibition Party planned for Monday evening of the conference (the cost estimate is SEK 4000-8000 per exhibitor – lower for small organisations; higher for the large ones, to be paid to the camp office in cash or by credit card). Apart from this there will be no extra charges attached to your use of the exhibition booth.

On suggestion from exhibitors at HF 19 we have made a change in location. The exhibition (and also the coffee/tea place) will be in the same building as the lecture hall. Outdoor exhibit space is available adjacent to the lecture hall. Wire antennas may use the nearby trees as support.

#### Registration

The Organisers require that the Exhibitor signs and returns a copy of this document to the Conference Secretariat as an acceptance of the terms stated in this document.

## Access to the exhibition grounds

The exhibition grounds are accessible from 14 August, 09.00 (local time) to 17 August, 16.00. The conference is scheduled for 15 - 17 August 2022.

The following will be provided

- free floor and wall space PLEASE INFORM ABOUT YOUR NEEDS FOR SPACE
- tables and chairs PLEASE INFORM ABOUT YOUR NEEDS FOR TABLES (SIZE ABOUT 150x60 CM) AND NUMBER OF CHAIRS
- 230 V, 50 Hz, max 10 A electric power (please contact the Conference Secretariat at info@nordichf.org if you have other requirements)

## In addition to this

- the free spaces of the exhibition rooms will be cleaned daily
- the outside area surrounding the exhibition grounds can be used if needed.

Any other material for the display must be provided by the Exhibitor.



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# The display

The purpose of the exhibition is to present products in line with the objectives of the Conference.

The Exhibitor is responsible for

- all material provided by the Exhibitor
- set-up and removal of the display.

#### **Insurance**

The Organisers cannot be held responsible for damage to, or loss of, exhibition material, howsoever caused. Exhibitors should therefore make their own insurance arrangements.

## Surveillance

Olov Carlsson

Outdoor surveillance of the exhibition grounds fall on the Organisers in cooperation with the Camp staff.

The exhibition halls will be locked between 22:30 and 07:30 each night.

Welcome to the HF 22 conference.

Organising Committee	
Final registration, under the terms stated about	ove, is hereby confirmed:
Place	Date
Signature	

Please, return a signed copy of this document to the Conference Secretariat, info@nordichf.org

THE DOCUMENT FIRST TO BE AMENDED WITH COMPANY DETAILS AT XXX in the first paragraph.

Please return a signed copy of this document to the following address: Combitech AB

HF 22, Attn: Anders Wigh SE-35180 Växjö

Crysdan

Sweden

E-mail: info@nordichf.org